

LICENSING ACT 2003 COMMITTEE - WEDNESDAY, 20 MAY 2026

MINUTES OF A MEETING OF THE LICENSING ACT 2003 COMMITTEE HELD REMOTELY - VIA MICROSOFT TEAMS ON WEDNESDAY, 20 MAY 2026 AT 10:00

Present

Councillor M Lewis – Chairperson

H T Bennett
S Easterbrook
R Williams

A R Berrow
H Griffiths

S J Bletsoe
RM James

O Clatworthy
J E Pratt

Officers:

Kirsty Evans
Mark Galvin
Samuel Pitchford
Stephen Griffiths

Team Manager - Licensing
Senior Democratic Services Officer – Committees
Lawyer
Democratic Services Officer - Committees

1. Apologies for Absence

Decision Made	Apologies for absence were received from Cllr R Collins and J Llewellyn Hopkins
Date Decision Made	20 May 2026

2. Declarations of Interest

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

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Decision Made	None
Date Decision Made	20 May 2026

3. Approval of Minutes

Decision Made	RESOLVED: That the minutes of the Licensing Act Committee dated 21 May 2025 be approved as a true and accurate record.
Date Decision Made	20 May 2026

4. Licensing Act 2003 and Gambling Act 2005 Delegation of Functions

Decision Made	<p>The purpose of this report presented by the Team Manager - Licensing, was to set out proposed arrangements for the authorisation of officers under the Licensing Act 2003 and Gambling Act 2005 and to confirm arrangements for the formation of sub-committees following the Annual Meeting of Council 2026.</p> <p>The details regarding the report's proposals were outlined in paragraph 3 (of the report).</p> <p>RESOLVED: That the Committee exercised its delegated authority to:</p> <p>i) authorise the Chief Officer –Legal and Regulatory Services, HR and Electoral to institute proceedings under the Licensing Act 2003 and Gambling Act 2005.</p> <p>ii) authorise the Chief Officer –Legal and Regulatory Services, HR & Electoral, the Team Manager Licensing (Bridgend County Borough Council and Vale of Glamorgan Council) and the Senior Licensing Officer (Technical) to acknowledge and issue Notices relating to Temporary Event Notices; to issue, refuse, suspend licences, registrations, certificates, permits and notices, to implement the relevant provisions in respect of offences, reviews or other requirements; pursuant to any of the rules, regulations and/or Orders made under the Licensing Act 2003 and Gambling Act 2005 (as amended).</p> <p>iii) approve the arrangements for the formation of Sub-Committees as set out in paragraph 3.3 of the</p>
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	report.
Date Decision Made	20 May 2026

5. Urgent Items

Decision Made	None.
Date Decision Made	20 May 2026

To observe further debate that took place on the above items, please click this link

The meeting closed at 10.15am.